



# SHRI KHUSHAL DAS UNIVERSITY

Estd. by Act No. 30 of 2018 of State Legislative of Rajasthan as State Private University under section 2(f) of UGC Act, 1956

## APPLICATION FOR ISSUE OF DUPLICATE MARK SHEET

**Instructions:**

- Duplicate mark sheet will be issued only in case of lost or destroyed irrevocably.
- The application is to be filled by candidate in English CAPITAL Letters in blue/black ink.)

1. **Name of the student (in block letters)**  
As per High School Certificate


2. **Father's / Husband's Name**


3. **Mother's Name**


4. **Complete Address for correspondence**


City  State  Pin

5. Email  Ph.

Reason for applying for duplicate mark – sheet?   
 Please tick the relevant option   
 Lost  Destroyed Irrevocably

### DETAILS OF THE DUPLICATE MARK – SHEET TO BE ISSUED

Course  Semester / Year   
 Enrollment No.  Roll No.

Please enclose a photocopy of lost / destroyed mark sheet, if available.

### FEE DETAILS

Rs. 1,000/- per Mark – Sheet is to be paid through Cash / Demand Draft (DD) or Debit / Credit Card. In case of fee paid through DD give the following details:

DD No.  Date DD MM YY Bank & Branch

Demand Draft of Rs. 1,000/- to be made in favour of "Shri Khushal Das University" payable at Dabli Rathan.

Signature of Candidate

Please enclose the following documents:

- Self attested photo copy of Copy of lost / destroyed mark sheet, if available
- Self attested photo copy of Proof of identity i.e. Aadhaar Card
- An Affidavit (Specimen enclosed) in original, on Non-Judicial Stamp Paper of the value as prescribed in the Domicile State of the applicant (Rs. 100/-) duly notarized

### For Office Use only

Accountant Signature :-

Rec. No. ....Date.....Amount.....

DD. No.....Date..... Amount.....

Verified  
Controller of Examination

Signature of  
Issuing Authority

To be executed on Non – judicial Stamp Paper of Rs. 100/- and to be notarized

**AFFIDAVIT FOR ISSUE OF DUPLICATE MARKSHEET**

I, .....

Father's Name .....

Mother's Name .....

Resident of .....

.....

Enrolment No .....

Course .....

Semester / Year .....

do hereby solemnly affirm as under:

1. That I have lost my mark sheet issued from Shri Khushal Das University, Hanumangarh & request the University to issue duplicate mark card.
2. I undertake that if my lost mark sheet is found, I shall return the same to the University.
3. I undertake that in case someone misuses my lost mark card, I shall be solely responsible for the same.

**Deponent**

I above named deponent do hereby solemnly verify that the contents of my above affidavit are true & correct within my knowledge & belief and nothing has been concealed.

**Deponent**

**Verification**

Signed and verified at ..... on this ..... Day of Year 20.....